

**MACKENZIE COUNTY
ORGANIZATIONAL COUNCIL MEETING**

**Wednesday, October 24, 2012
10:00 a.m.
Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:	Jacque Bateman	Councillor
	Peter Braun	Councillor
	Elmer Derksen	Councillor
	Dicky Driedger	Councillor
	John W. Driedger	Councillor
	Odell Flett	Councillor
	Eric Jorgensen	Councillor
	Bill Neufeld	Councillor
	Walter Sarapuk	Councillor
	Lisa Wardley	Councillor

ABSENT:

ADMINISTRATION:	Joulia Whittleton	Chief Administrative Officer
	John Klassen	Director of Environmental Services & Operations
	Bill Kostiw	Director of Infrastructure Development & Government Relations
	Byron Peters	Director of Planning & Development
	Carol Gabriel	Manager of Legislative & Support Services

ALSO PRESENT: Members of the public.

Minutes of the Organizational Council meeting for Mackenzie County held on October 24, 2012 in the Fort Vermilion Council Chambers.

CALL TO ORDER: 1. a) Call to Order

Joulia Whittleton, Chief Administrative Officer, called the meeting to order at 10:04 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 12-10-668 MOVED by Councillor J. Driedger

That the agenda be adopted as presented.

CARRIED

VOTING PROCEDURE

3. a) Voting Procedure

MOTION 12-10-669

MOVED by Councillor Neufeld

That all elections required at the organizational meeting be held by secret ballot.

CARRIED UNANIMOUSLY

**ELECTION OF REEVE &
DEPUTY REEVE:**

4. a) Election of Reeve

Ms. Whittleton called for nominations for the position of Reeve for Mackenzie County for the period October 24, 2012 to October 2013.

First Call: Councillor Derksen nominated Councillor Neufeld.
Accepted.

Second Call: Councillor Bateman nominated Councillor D.
Driedger. Accepted.

Third Call: No further nominations.

MOTION 12-10-670

MOVED by Councillor Sarapuk

That nominations cease for the position of Reeve.

CARRIED

Councillor Neufeld was elected Reeve for Mackenzie County for the period October 24, 2012 to October 2013.

4. b) Election of Deputy Reeve

Ms. Whittleton called for nominations for the position of Deputy Reeve for Mackenzie County for the period October 24, 2012 to October 2013.

First Call: Councillor Neufeld nominated Councillor Sarapuk.
Accepted.

Second Call: No further nominations.

Third Call: No further nominations.

MOTION 12-10-671

MOVED by Councillor Wardley

That nominations cease for the position of Deputy Reeve.

CARRIED

Councillor Sarapuk was acclaimed Deputy Reeve for Mackenzie County for the period October 24, 2012 to October 2013.

4. c) Oath of Office – Reeve & Deputy Reeve

The Oath of Office was administered to the Reeve and Deputy Reeve by S/Sgt. Tom Love from the Fort Vermilion RCMP.

Ms. Whittleton recessed the meeting at 10:15 a.m. and reconvened the meeting at 10:24 a.m.

TURNOVER OF CHAIR: 5. a) Turnover of Chair to the Reeve

Ms. Whittleton turned over the chair to newly elected Reeve Neufeld.

BYLAWS/POLICIES: 6. a) Bylaw 786-10 Honorariums & Expense Reimbursements for Councillors and Approved Committee Members

MOTION 12-10-672 MOVED by Councillor Bateman

That a Deputy Reeve honorarium category be added to Section 1 of the Honorariums & Expense Bylaw.

CARRIED

MOTION 12-10-673 MOVED by Councillor Bateman

Requires 2/3

That the Deputy Reeve monthly honorarium be set at \$750.00.

CARRIED

MOTION 12-10-674 MOVED by Councillor Derksen

Requires 2/3

That the monthly honorariums in Section 1 of the Honorariums & Expense Bylaw be increased by \$150.00, **effective January 1, 2013.**

Councillor Jorgensen requested a recorded vote.

In Favor

Councillor Derksen
Councillor Flett
Councillor J. Driedger
Councillor Wardley
Reeve Neufeld
Deputy Reeve Sarapuk
Councillor D. Driedger
Councillor Braun

Opposed

Councillor Bateman
Councillor Jorgensen

CARRIED

MOTION 12-10-675

Requires 2/3

MOVED by Councillor Wardley

That first reading be given to Bylaw 877-12 being the Honorariums & Expense Reimbursements Bylaw for Mackenzie County as amended.

CARRIED

6. b) Bylaw 876-12 Procedural Bylaw

MOTION 12-10-676

Requires 2/3

MOVED by Councillor Wardley

That first reading be given to Bylaw 876-12 being the Procedural Bylaw for Mackenzie County as amended.

CARRIED

Reeve Neufeld recessed the meeting at 11:42 a.m. and reconvened the meeting at 12:35 p.m.

6. c) Policy ADM050 Council/Administration Protocol

MOTION 12-10-677

MOVED by Councillor Wardley

That Policy ADM050 Council/Administration Protocol be received for information.

CARRIED

**COUNCIL COMMITTEES
& TASK FORCES**

7. a) Review of Council Committee Terms of Reference

MOTION 12-10-678

MOVED by Councillor Wardley

That the Council Committee Terms of Reference be approved as

amended thereby abolishing the following Committees:

- Parks & Recreation Committee
- Equipment Committee
- Rural Water Line Committee
- Waste Management Ad Hoc Task Force

CARRIED

Reeve Neufeld recessed the meeting at 1:50 p.m. and reconvened the meeting at 2:11 p.m.

7. b) Appointment of Council Members to Council Committees, Boards and Task Forces

MOTION 12-10-679

MOVED by Councillor D. Driedger

That the following Councillors be appointed to the **Agricultural Land Use Planning Committee** for the period October 24, 2012 to October 2013.

Councillor Derksen
Councillor D. Driedger
Councillor Jorgensen
Councillor Bateman

CARRIED

MOTION 12-10-680

MOVED by Councillor Derksen

That the following Councillors be appointed to the **Community Services Committee** for the period October 24, 2012 to October 2013.

Councillor Braun
Councillor Flett
Councillor D. Driedger
Councillor Wardley

CARRIED

MOTION 12-10-681

MOVED by Deputy Reeve Sarapuk

That the following Councillors be appointed to the **Community Sustainability Committee** for the period October 24, 2012 to October 2013.

Councillor J. Driedger

Councillor Wardley
Councillor Braun
Councillor Jorgensen

CARRIED

MOTION 12-10-682

MOVED by Councillor J. Driedger

That the following Councillors be appointed to the **Education Committee** for the period October 24, 2012 to October 2013.

Councillor Flett
Councillor Braun
Councillor D. Driedger

CARRIED

MOTION 12-10-683

MOVED by Councillor Jorgensen

That the following Councillors be appointed to the **Emergency Response Committee** for the period October 24, 2012 to October 2013.

Reeve Neufeld
Deputy Reeve Sarapuk
Councillor Flett

CARRIED

MOTION 12-10-684

MOVED by Councillor Braun

That the following Councillors be appointed to the **Finance Committee** for the period October 24, 2012 to October 2013.

Nominated/**Elected:**
Councillor Braun
Deputy Reeve Sarapuk
Councillor Wardley
Councillor Derksen
Councillor J. Driedger
Councillor Jorgensen

CARRIED

MOTION 12-10-685

MOVED by Councillor Wardley

That the following Councillors be appointed to the **Inter-**

Municipal Planning Commission for the period October 24, 2012 to October 2013.

Nominated/**Elected:**
Councillor Bateman
Councillor J. Driedger
Deputy Reeve Sarapuk

CARRIED

MOTION 12-10-686

MOVED by Councillor J. Driedger

That the following Councillors be appointed to the **Inter-Municipal Subdivision and Development Appeal Board** for the period October 24, 2012 to October 2013.

Councillor Wardley
Councillor D. Driedger (alternate)

CARRIED

MOTION 12-10-687

MOVED by Councillor D. Driedger

That the following Councillor be appointed to the **Land Use Framework Ad Hoc Joint Committee** for the period October 24, 2012 to October 2013.

Councillor Wardley

CARRIED

MOTION 12-10-688

MOVED by Councillor Derksen

That the following Councillor be appointed to the **Mackenzie Housing Management Board** for the period October 24, 2012 to October 2013.

Nominated/**Elected:**
Councillor J. Driedger
Councillor Flett

CARRIED

MOTION 12-10-689

MOVED by Councillor Jorgensen

That the following Councillors be appointed to the **Mackenzie Library Board** for the period October 24, 2012 to October 2013.

Councillor Wardley
Councillor J. Driedger

CARRIED

MOTION 12-10-690

MOVED by Councillor Braun

That the following Councillors be appointed to the **Municipal Planning Commission** for the period October 24, 2012 to October 2013.

Nominated/**Elected:**
Councillor J. Driedger
Councillor Derksen
Councillor Bateman

CARRIED

MOTION 12-10-691

MOVED by Councillor Bateman

That the following Councillors be appointed to the **Public Works Committee** for the period October 24, 2012 to October 2013.

Nominated/**Elected:**
Councillor Derksen
Councillor J. Driedger
Deputy Reeve Sarapuk
Councillor Bateman
Councillor Jorgensen

CARRIED

MOTION 12-10-692

MOVED by Councillor Derksen

That the following Councillors be appointed to the **Seniors Housing Ad Hoc Committee** for the period October 24, 2012 to October 2013.

Nominated/**Elected:**
Councillor J. Driedger
Councillor Bateman
Councillor Jorgensen

CARRIED

MOTION 12-10-693

MOVED by Councillor Jorgensen

That the following Councillors be appointed to the **Subdivision & Development Appeal Board** for the period October 24, 2012 to October 2013.

Councillor Wardley
Councillor D. Driedger (alternate)

CARRIED

MOTION 12-10-694

MOVED by Councillor Braun

That the following Councillors be appointed to the **Tompkins Crossing Committee** for the period October 24, 2012 to October 2013.

Councillor J. Driedger
Councillor Derksen
Councillor D. Driedger

CARRIED

8. c) Appointment of Members at Large to County Boards/Committees

MOTION 12-10-695

MOVED by Councillor Braun

That the following Members at Large be appointed to the **Assessment Review Board** for a two year term ending October 2014 and that the remaining positions be readvertised.

Joe W. Driedger

CARRIED

MOTION 12-10-696

MOVED by Councillor Bateman

That the following Member at Large be appointed to the **Inter-Municipal Planning Commission** for a one year term ending October 2013.

Beverley Hilhorst

CARRIED

MOTION 12-10-697

MOVED by Councillor Bateman

That the following Members at Large be appointed to the **Inter-Municipal Subdivision & Development Appeal Board** for a

one year term ending October 2013.

Joe Peters
Ray Toews

CARRIED

MOTION 12-10-698

MOVED by Councillor Braun

That the following Members at Large be appointed to the **Mackenzie Housing Management Board** for a one year term ending October 2013.

Mike G. Kowal
Peter H. Wieler
Jack Eccles
Wally Schroeder

CARRIED

MOTION 12-10-699

MOVED by Councillor Flett

That the following Members at Large be appointed to the **Mackenzie Library Board** for two year terms ending October 2014 and that the remaining position be readvertised.

Lucille Labrecque
Susan McNeil
Lorraine Peters

CARRIED

MOTION 12-10-700

MOVED by Councillor Derksen

That the following Members at Large be appointed to the **Municipal Planning Commission** for a one year term ending October 2013.

Beth Kappelar
Jack Eccles
Wally Schroeder

CARRIED

MOTION 12-10-701

MOVED by Councillor Bateman

That the following Members at Large be appointed to the **Subdivision & Development Appeal Board** for a one year term ending October 2013 and readvertise the remaining position.

Ray Toews
Joe Peters

CARRIED

**APPOINT
REPRESENTATIVES:**

**8. a) Appointment of Council Representatives to Other
Committees**

MOTION 12-10-702

MOVED by Councillor Braun

That the following Councillors be appointed to the **Commuter Air
Access Network (CAANA)** for a one year term ending October
2013.

Councillor Jorgensen
Councillor J. Driedger (alternate)

CARRIED

MOTION 12-10-703

MOVED by Councillor Flett

That the following Councillors be appointed to the **Caribou
Mountains Wildland Advisory Committee** for a one year term
ending October 2013.

Councillor Jorgensen
Deputy Reeve Sarapuk (alternate)

CARRIED

MOTION 12-10-704

MOVED by Councillor Braun

That the following Councillor be appointed to the **Community
Futures Northwest** for a one year term ending October 2013.

Councillor J. Driedger

CARRIED

MOTION 12-10-705

MOVED by Councillor D. Driedger

That the following Councillor be appointed to the **Hay Zama
Bison Advisory Committee** for a one year term ending October
2013.

Councillor Wardley

CARRIED

MOTION 12-10-706

MOVED by Councillor Derksen

That the following Councillors be appointed to the **Hay Zama Committee** for a one year term ending October 2013.

Councillor Wardley
Councillor Flett

CARRIED

MOTION 12-10-707

MOVED by Councillor Flett

That the following Councillors be appointed to the **Hay Zama Tourism Sub-Committee** for a one year term ending October 2013.

Councillor Wardley
Councillor Flett

CARRIED

MOTION 12-10-708

MOVED by Councillor Bateman

That the following Councillor be appointed to the **High Level Forests Public Advisory Committee** for a one year term ending October 2013.

Deputy Reeve Sarapuk

CARRIED

MOTION 12-10-709

MOVED by Councillor D. Driedger

That the following Councillors be appointed to the **Mackenzie Frontier Tourist Association** for a one year term ending October 2013.

Councillor Wardley
Councillor Braun

CARRIED

MOTION 12-10-710

MOVED by Councillor Jorgensen

That the following Councillor be appointed to the **Mackenzie Regional Community Policing Society** for a one year term ending October 2013.

Councillor Flett

CARRIED

MOTION 12-10-711

MOVED by Councillor Braun

That the following Councillor be appointed to the **Northern Lights Forest Education Society** for a one year term ending October 2013.

Councillor J. Driedger

CARRIED

MOTION 12-10-712

MOVED by Councillor Bateman

That the following Councillors be appointed to the **Northwest Corridor Development Corporation** for a one year term ending October 2013.

Nominated/**Elected**:
Councillor Braun
Councillor Jorgensen
Councillor Derksen
Councillor J. Driedger
Councillor D. Driedger

CARRIED

MOTION 12-10-713

MOVED by Councillor Derksen

That the following Councillor be appointed as the County's representative on the **Partners in Prevention Committee** for a one year term ending October 2013.

Councillor Wardley

CARRIED

MOTION 12-10-714

MOVED by Councillor Braun

That the following Councillors be appointed to the **Regional Economic Development Initiative** for a one year term ending October 2013.

Nominated/**Elected**:

Councillor Wardley
Councillor J. Driedger
Councillor D. Driedger
Councillor Braun

CARRIED

MOTION 12-10-715

MOVED by Councillor Flett

That the following Councillors be appointed to the **Veterinary Services Incorporated** for a one year term ending October 2013.

Deputy Reeve Sarapuk
Councillor D. Driedger (alternate)

CARRIED

OTHER BUSINESS:

9. a) 2013 Council Meeting Dates

MOTION 12-10-716

MOVED by Councillor Bateman

That the 2013 regular council meetings be scheduled tentatively as follows:

Date	Location	Time
Tuesday, January 15, 2013	Fort Vermilion	10:00 a.m.
Wednesday, January 30, 2013	Fort Vermilion	10:00 a.m.
Tuesday, February 12, 2013	Fort Vermilion	10:00 a.m.
Wednesday, February 27, 2013	Fort Vermilion	10:00 a.m.
Tuesday, March 12, 2013	Fort Vermilion	10:00 a.m.
Wednesday, March 27, 2013	Fort Vermilion	10:00 a.m.
Tuesday, April 9, 2013	Fort Vermilion	10:00 a.m.
Wednesday, April 24, 2013	Fort Vermilion	10:00 a.m.
Tuesday, May 7, 2013	Fort Vermilion	10:00 a.m.
Wednesday, May 29, 2013	Fort Vermilion	10:00 a.m.
Wednesday, June 11, 2013	Fort Vermilion	10:00 a.m.
Wednesday, June 26, 2013	Fort Vermilion	10:00 a.m.
Tuesday, July 9, 2013	Fort Vermilion	10:00 a.m.
Wednesday, July 24, 2013	Fort Vermilion	10:00 a.m.
Tuesday, August 13, 2013	Fort Vermilion	10:00 a.m.
Wednesday, August 28, 2013	Fort Vermilion	10:00 a.m.
Tuesday, September 10, 2013	Fort Vermilion	10:00 a.m.
Wednesday, September 25, 2013	Fort Vermilion	10:00 a.m.
Tuesday, October 8, 2013	Fort Vermilion	10:00 a.m.

Wednesday, October 23, 2013	Fort Vermilion	10:00 a.m.
Tuesday, November 12, 2013	Fort Vermilion	10:00 a.m.
Wednesday, November 27, 2013	Fort Vermilion	10:00 a.m.
Tuesday, December 10, 2013	Fort Vermilion	10:00 a.m.

CARRIED

**DESTRUCTION OF
BALLOTS**

10 a) Destruction of Ballots

MOTION 12-10-717

MOVED by Councillor Jorgensen

That all ballots used during the 2012 organizational meeting be destroyed.

CARRIED

ADJOURNMENT:

11. a) Adjournment

MOTION 12-10-718

MOVED by Councillor Bateman

That the Organizational Council meeting be adjourned at 3:31 p.m.

CARRIED

These minutes were approved by Council on Tuesday, October 30, 2012.

(original signed) _____
Bill Neufeld
Reeve

(original signed) _____
Joulia Whittleton
Chief Administrative Officer